

GLASSPORT DEVELOPMENT CORPORATION

Meeting Minutes

Date: February 6, 2012

Location: Glassport Borough building, 440 Monongahela Avenue, Glassport, PA 15045

Attendees: John D'Angelo, Kathie Evanovich, Mitch Evanovich, Judy Feltz, Mark Kapsha, Dave Kowalski, Janet Kowalski, Dan Matta, Ann Ostroski, Len Pasinski, Kathy Piekut, Norb Piekut, Chuck Spicuzza, Pam Stetor

Parliamentary:

The meeting convened at 5:30 p.m. with the members reciting the Pledge of Allegiance.

Report: President-John D'Angelo

John reviewed the minutes of the January 9, 2012 meeting. He noted that there was one change that should be made to the minutes. The thank you card was received from Councilperson Tom Bradley, not the American Legion. Ann stated that she would make the change.

John combined his president's report with his report as chair of the governmental relations committee. He announced the following:

- He and Norb Piekut met with Glassport Council on 01-10-2012 and they felt that the mission that they outlined for the GDC was well received by council members.
- Council requested a copy of the GDC bylaws. After the updated changes, the GDC will provide a copy.
- Councilperson Nancy Crinzic invited John to serve on the committee to coordinate the redevelopment of the business district of Glassport and he accepted.
- John attended the Council of Government meeting on 02-01-2012 and was informed that the \$30,000 grant that the Borough has is for planning purposes to develop a strategy. A professional planning consultant will be engaged for this purpose. The planning strategy will review the entire Borough with an emphasis on redeveloping the business and industrial sectors. It is a precursor to the *Allegheny Together* program. The COG noted that any footwork that the GDC could do as far as identify vacant properties and areas for development would be welcomed.
- John discussed with John DeSue, Borough Manager, the lack of enforcement of established Glassport ordinances. He suggested to Mr. DeSue that the GDC write the citations for violators in the business district only. John will take this idea to the council caucus meeting. Mr. DeSue's phone number is 412.496.7889.
- A discussion followed regarding the lack of enforcement of Glassport ordinances. Mayor Evanovich noted that the owner of record for properties is needed which is at times hard to establish. It was also noted that Allegheny and Philadelphia counties were the only counties in the Commonwealth that did not permit cities taking over properties that were in arrears in their taxes and did not permit short sale of properties. Mayor Evanovich also noted that the Borough has only a part-time person writing the citations for violations. Chuck Spicuzza discussed some of the scenarios of reclaiming properties in arrears that took place in Wilmerding.

- John noted that Mark Kapsha was making progress with the GDC website and the he and Mark would be taking pictures of various available business properties. He added that all borough businesses are listed on the website with links to various other significant websites such as Allegheny County. Mark stated that each month the website would feature one of the Borough businesses. Mark stated that the website has received many visits already and is linked to the Rich Uher Glassport website. Mark and John requested any historical pictures of the Borough be given to Mark for publication. GDC members can have, if they choose, specific emails through the website; therefore eliminating having to use their personal or professional emails for GDC business. Other information that will eventually be added to the website will be the list of officers and board members, officer emails, bylaws, meeting minutes, and other activities of interest in the Borough. The cost for the website name registration is \$22.34 for a two-year period. Dave Kowalski asked if events from the Glassport Athletic Association and the Crime Watch Committee could be added. Mark agreed to list the information.
- John also stated that RFPs (requests for proposals) be listed on the GDC website to invite contractors and business to develop properties such as the Patterson property or the former site of St. Cecilia's church. More importantly it would be beneficial to get this information on the Allegheny County website that would be open to a larger audience of potential developers.
- John noted that dues were not collected by the GDC from business members the previous year. He suggested that an invoice be sent out with a description of the mission of the GDC and a membership application. The yearly dues are \$10.00, which is the same amount for individuals or businesses. The members agreed. John noted that he has already received a list of business from Tax Collector Jen Pasinski, and the information has been loaded to the GDC website. Mark Kapsha stated that he can generate labels from the spreadsheet of the website. John had drafts of letters for both previous business members and new members. Ann suggested that the letter include the GDC website address and that their business website or Facebook page will be linked to the GDC website. Mark agreed to send the letters out since he had the label information.

Report: Vice President- Chuck Spicuzza

Chuck suggested that only those businesses that join the GDC and participate in some fashion be "featured" on the GDC website. While all will be listed, only members will be showcased. The membership agreed.

Report: Secretary-Ann Ostroski

Ann stated that the change to the January 2012 minutes requested by John D'Angelo will be made. She announced that she did send a letter to Tube City IMS regarding a replacement representative for Tony Hruska. She received a reply from Tube City that the letter was received, but no individual was identified thus far.

Ann reviewed the proposed changes for the first six pages of the bylaws. She noted that the bylaws were effective in 1987 and had not been updated. The updates were reviewed page by page with the rationale for the changes. Most of the changes had to do with technology, to conform to the way business was conducted over the past two years at the GDC, and to reflect that women may hold office, be board members, or hold other leadership positions within the GDC. She stated that reviewing the entire bylaws in one meeting would be too long and cumbersome. Also, the address for the GDC was changed from the Lee Insurance address to the Glassport Borough building address. It was noted that most replies, donations, dues, etc... would be going to the GDC post office box. However, the federal government

requires that nonprofit bylaws contain a “physical” address. After the review, the changes to the first six pages were approved by all members present.

Report: Treasurer-Norb Piekut

Norb’s report of the GDC financial account is as follows:

Starting balance-	\$1505.02
Receipts (Dues)	10.00
Balance	1515.02
Disbursements	
Tom Bradley (Light Up Night)	65.52
Tribune Review Ad	52.25
Website Start-Up Fee	50.00
Total Disbursements	\$167.77
Ending Balance	\$1347.25
Petty Cash	100.00
TOTAL	\$1447.25

Other Business:

Mayor Evanovich noted that April 21st will be Pennsylvania REDD UP Day. Further information will be provided.

Adjournment:

A motion was made to adjourn the meeting and was accepted. The meeting concluded at 6:45 p.m. The next meeting will be held on Monday, March 5th at 5:30 p.m. in the council chambers of the Glassport Borough building.

Respectfully submitted, Ann Ostroski