

GLASSPORT DEVELOPMENT CORPORATION

Meeting Minutes

Date: March 5, 2012

Location: Glassport Borough building, 440 Monongahela Avenue, Glassport, PA 15045

Attendees: John D'Angelo, Mitch Evanovich, Kathie Evanovich, Mark Kapsha, Dave Kowalski, Janet Kowalski, Dan Matta, Ann Ostroski, Kathy Piekut, Norb Piekut, Pam Stetor

Parliamentary:

The meeting convened at 5:30 p.m. with the members reciting the Pledge of Allegiance.

Open Discussion:

John D'Angelo asked if there were any issues that the members wanted to address before the officer's gave their reports. Janet Kowalski requested that the GDC make a donation of \$25.00 for the Glassport's children's Easter Egg Hunt event. The donation was approved by all members present.

Report: Treasurer-Norb Piekut

Norb's report of the GDC financial account as of 03-05-2012 is as follows:

Starting balance-	\$1347.25
Disbursement	22.34 (payment for website URL)
Ending Balance	1324.91
Petty Cash	100.00
Ending Balance	\$1424.91

Norb added that he has just retrieved some membership applications/dues this afternoon from the GDC P.O. Box and has not had time to process them.

Norb commended John D'Angelo and Mark Kapsha for the membership drive letters and work done in sending them out. It was noted that two types were sent: one for existing members, and one to non-members. Norb also announced that Matta Motors provided a donation of \$100.00 in addition to their \$10.00 membership.

After a discussion it was noted that it would be Norb's responsibility to keep the membership list. Ann Ostroski stated that she would need to keep a copy and specifically wanted the email addresses of the members, both businesses and non-business members. A discussion was held regarding requesting the membership dues of non-business members. It was agreed that Ann would send out a reminder via email for the non-business members to either mail their dues, or bring it to the next meeting.

Report: Vice President-Chuck Spicuzza

Absent- No report

Report: President-John D'Angelo

John reviewed the minutes of the February 2012 meeting. The minutes were approved without changes.

John's report included the following:

- Owners of the Mon Valley Transportation Company have sold their property (near Glassport-Clairton Bridge).
- John is in the process of contacting vacant storefront properties owners to advertise the sale/lease of their properties on the main street. These ads would be placed on the GDC website.
- He requested from the Glassport Borough Council and John DeSue to have permission to assist the code enforcement officer with writing letters/citations to those violators in the main business district. Mayor Evanovich indicated that the current code officer is Dan Kolic, who is only doing those duties part-time. The Mayor gave John permission to assist the Borough/Mr. Kolic.
- John indicated that Mr. DeSue stated that the Borough is working on having 508 Monongahela Ave demolished. John requested assistance from Representative Bill Kortz for this property demolition.
- John had a discussion with Wayne Gdovic, superintendent of the South Allegheny School District. Mr. Gdovic has agreed to let the GDC advertise the 2nd and Ohio property (former grade school) on the website as a property for sale. John also asked that a tax abatement/tax incentive for business to locate to Glassport be considered by the SA School District. Mr. Gdovic stated that it will be discussed with the school board.
- John announced that he and Norb Piekut met with representatives of the West to West Coalition. The Coalition representatives stated that their goal was to rehabilitate blighted house properties as a group as opposed to individual lots. They added that the recent map the GDC produced noting these properties can be used as a tool. They noted that the remediation of properties on the river fronts fall under different conditions. Each river front property will have specific conditions of remediation listed in the bill of sale.
- John indicated that there are three individuals interested in the 405 Monongahela Ave property that was formerly utilized by Tom Zyra for his heating/cooling business. It would be advantageous for the Borough to have it used for business purposes. The current owner has been avoiding contact regarding their delinquent taxes and John suggested that the Borough solicitor be involved to serve the owner with papers.
- On Wednesday, March 7 at 5:00 p.m. a meeting to open requests for proposals for the main street beautification project will be held. At this time a consultant will be assigned.

Report: Secretary-Ann Ostroski

Ann distributed copies of the changes to the bylaws from page 7 through 15 and orally reviewed each section that was edited. The majority of changes were due to outdated terminology, outdated technology, and politically incorrect verbiage. She noted that she added some provisions for record retention, the inclusion of a whistle blower protection, and the regulations of the Sarbanes-Oxley act (SOX). The SOX lists new or enhanced standards for all U.S. public company, boards, management and public accounting firms. The changes of the bylaws were approved by all members present.

Ann stated that she will send out electronic copies of both the original bylaws and the revised bylaws, should anyone choose to review the two side by side for comparison.

When fully edited, the new/updated bylaws will be notarized and given to Glassport Borough for their records.

Ann also suggested that the officers and board of director members sign a conflict of interest form to avoid any appearance of impropriety while performing the duties of the GDC. She will review COI forms from other organizations and compose one tailored for the GDC.

COMMITTEE REPORTS

Technology-Mark Kapsha, Webmaster and Chair

Mark expounded on Norb Piekut's discussion of the membership drive letters. He stated that letters were sent to all Glassport businesses (approximately 100) with a membership form.

Mark indicated that a copy of the membership form can be added to the website so that individuals reviewing the GDC information can print a copy out and send to the GDC P.O. box with a check. The membership approved adding the form to the website.

Mark also noted the following:

GDC email accounts were ready for the officers and board members. This will eliminate the need for these individuals to use their office or personal accounts for GDC business purposes.

Mark has added a variety of community information to the GDC website, including council workshops, events such as bingos, the Easter Egg Hunt, and flea market, and has a subpage for the Glassport Crime Watch organization. He has posted/advertised the following properties for sale on the website-

*40 Allegheny Square
9th and Allegheny- Building #J1
2nd and Ohio-former elementary school
22-42 Allegheny Ave*

A PDF version of the Glassport Bicentennial booklet was also added to the website.

Mark also noted that some poor publicity was circulating about some former members of the GDC. This has to do with the historical book of the Borough that was never published, although funds were collected. This has been an ongoing issue since 2002. The current GDC membership agreed that a disclaimer could be placed on the GDC website indicating that there was no association with the individuals who were responsible for the collection of funds.

Kathie Evanovich discussed the PA REDD UP DAY which will take place on April 21, 2012. Those wishing to participate should meet at the Glassport Borough building at 10:00 a.m. It was indicated that some of the local scouts and other groups will be solicited for their help. The information will be posted on the GDC website.

John D'Angelo brought up the idea of having another fundraiser. It was noted that Kathie Evanovich is the Activities Committee Chair. Janet Kowalski stated that she and Kathie were committed to doing a fundraiser such as the craft show held last year. It was decided that the members should review some ideas for a fundraiser and bring the ideas for discussion at the next meeting.

Adjournment

A motion was made to adjourn the meeting and was accepted. The meeting concluded at 6:45 p.m. The next meeting will be held on Monday, April 2, 2012 at 5:30 p.m. in the council chambers of the Glassport Borough building.

Respectfully submitted, Ann Ostroski